



How to Purchase a Professional or Organizational Membership Online

In order to purchase a Professional or Organizational Membership online you must first be registered on the NCH website. After you are registered you will be able to create an Organizational Account (which you must do in order to purchase a Professional or Organizational Membership) and then purchase a Professional or Organizational Membership.

If you are already registered with the NCH website (meaning you already have a login and password for the site), then login with your email address and password and skip to STEP 2.

If you are NOT already registered on the NCH website (meaning you DO NOT already have a login and password for the site), please proceed with STEP 1.

STEP 1: Registering on the NCH Website

a. Register on the NCH website by entering your primary email address on the Registration Page: <https://netforum.avectra.com/eweb/DynamicPage.aspx?Site=NCH&WebCode=Verify>.

A screenshot of the NCH website's registration page. The page has a light beige background with a header image of a child's face. On the left, there is a vertical menu with links: 'Welcome Page', 'Login', 'NCH Store (Join, Donate, Purchase)', and 'Professional and Organizational Directory'. The main content area is titled 'Register' and contains the text 'Please enter your e-mail address below. Your e-mail address will be your login ID.' Below this is a label 'Primary E-mail Address:' followed by a white text input field. To the right of the input field are two blue buttons: 'Go' and 'Cancel'.

b. Then click **Go** and enter your contact information. Once you're finished entering your contact information, click **Create Account**. This will automatically log you in to the website.

Phone Information

Work Phone: Ext: Primary:

Home Phone: Ext: Primary:

E-Mail Address Information

A primary e-mail address is required for using this web site. It will be used as the login ID to be able to log in to the site.

Work E-Mail: Primary:

* Home E-Mail: Primary:

Password needs to be at least 6 characters in length.

* Password:

* Confirm Password:

Please provide the following additional information

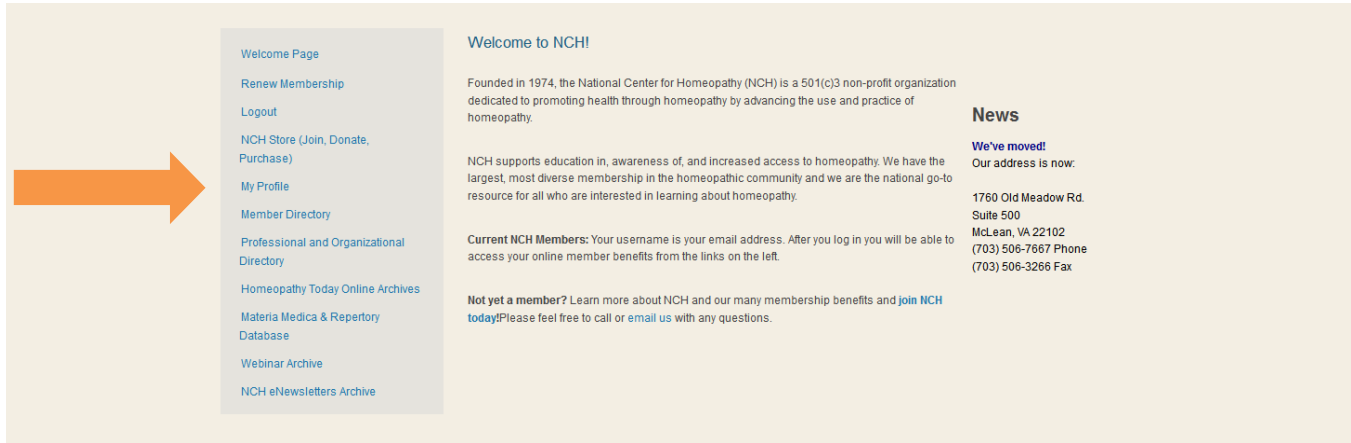
Biographical Information:

Now you're ready to create your Professional or Organizational Account (which you must do in order to purchase a Professional or Organizational Membership).

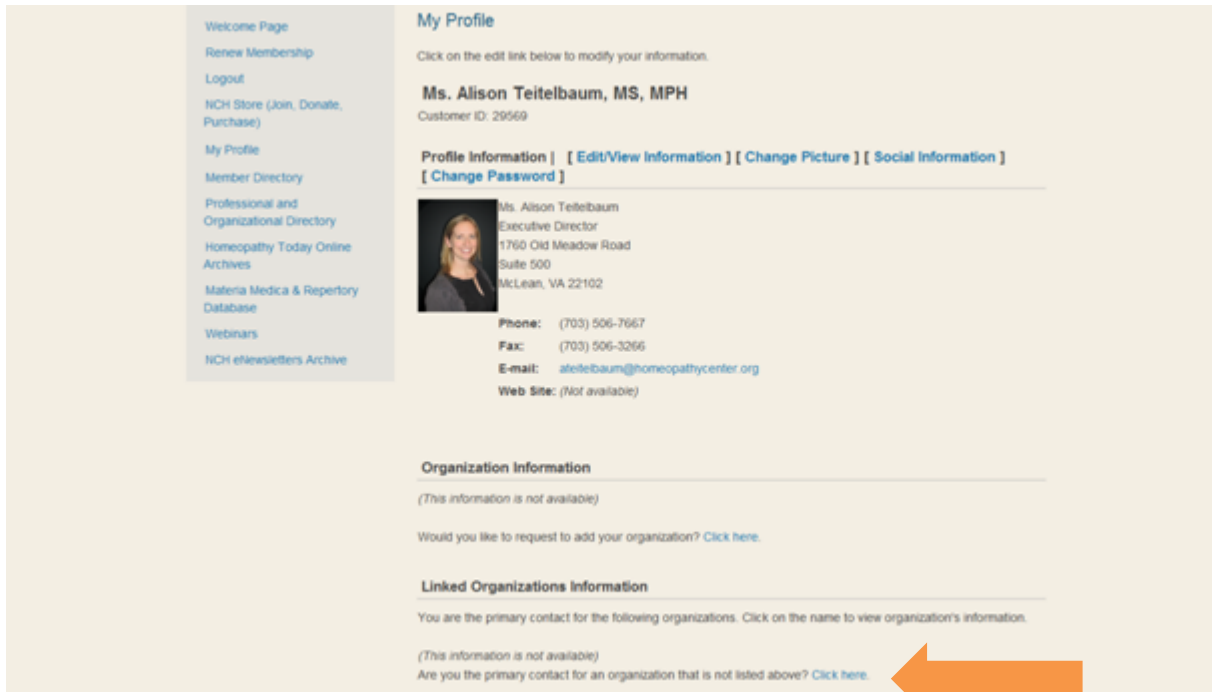
STEP 2: Creating a Professional or Organizational Account**

****You must create a Professional or Organizational Account in order to purchase a Professional or Organizational Membership!**

a. After you are logged in, select **My Profile** from the navigation menu on the left to access your profile.



b. Then, scroll down to the **Linked Organizations Information** section and select **Click Here**.



b. On the next page, select **Not Listed Here**, then select **Continue**.

Welcome Page
Renew Membership
Logout
NCH Store (Join, Donate, Purchase)
My Profile
Member Directory
Professional and Organizational Directory
Homeopathy Today Online Archives
Materia Medica & Repertory Database
Webinars
NCH eNewsletters Archive

Select Your Organization

Please select the organization that you are affiliated with.

Organization	Department
<input type="text" value="NOT LISTED HERE"/>	

If your organization is not listed above, select NOT LISTED HERE and click on the continue button to add your organization information.

c. Enter the business contact information for the Professional or Organization for which you will be purchasing a membership.

Please Note: You MUST check the “*I am the Primary Contact*” box so that you will be able to edit the professional/organizational information and purchase a Professional or Organizational membership

Once you have finished entering the contact information for the Professional or Organization for which you will be purchasing a membership and checked the “I am the Primary Contact” box, select **Save Organization**.

- Welcome Page
- Renew Membership
- Logout
- NCH Store (Join, Donate, Purchase)
- My Profile
- Member Directory
- Professional and Organizational Directory
- Homeopathy Today Online Archives
- Materia Medica & Repertory Database
- Webinars
- NCH eNewsletters Archive

Add Organization Information

Enter your organization's information below:

Organization Information

Do Not Publish Info Online:

* Organization Name:

I Am The Primary Contact: (Indicates individual as the primary contact on the organization's record)

I Am An Employee: (Indicates individual is an employee on this organization's record)

Business Address Information

Please select the country first and the "State" input field will be populated with available states, provinces or territories of that country.

* Business Address:

* City:

* State:

* Postal Code:


* Country:

Is Primary Address:

Show in Directory:

The professional or organizational account you just “saved” will now appear on your My Profile page under the **Organization Information** and **Linked Organizations Information** sections.

- Professional and Organizational Directory
- Homeopathy Today Online Archives
- Materia Medica & Repertory Database
- Webinars
- NCH eNewsletters Archive



Ms. Alison Tellebaum
Executive Director
National Center for Homeopathy
1760 Old Meadow Road
Suite 500
McLean, VA 22102

Phone: (703) 506-7667
Fax: (703) 506-3266
E-mail: atellebaum@homeopathycenter.org
Web Site: (Not available)

Organization Information

[National Center for Homeopathy](#)
1760 Old Meadow Road
Suite 500
McLean, VA 22102

Phone: (703) 506-7667
Fax: (703) 506-3266
E-mail: info@nationalcenterforhomeopathy.org

Have you changed your organization, or is this not your organization? [Click here.](#)

Linked Organizations Information

You are the primary contact for the following organizations. Click on the name to view organization's information.

[National Center for Homeopathy \(McLean, VA\)](#)
Are you the primary contact for an organization that is not listed above? [Click here.](#)

To edit the organization’s information at any time, click on the blue (hyperlinked) organization name in either section, then select **Edit/View Information**.

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NCH eNewsletters Archive

Professional or Organizational Information

Your Professional or Organizational information is presented below:
National Center for Homeopathy
Customer ID: 000010

Profile Information | [\[Edit/View Information \]](#)

IMAGE NOT AVAILABLE

National Center for Homeopathy
1760 Old Meadow Road
Suite 500
McLean, VA 22102

Phone: (703) 506-7667
Fax: (703) 506-3266
E-mail: info@nationalcenterforhomeopathy.org
Web Site: (Not available)

Primary Contact Information | [\[Request Removal \]](#)

Ms. Alison Teitelbaum
1760 Old Meadow Road
Suite 500
McLean, VA 22102

Phone: (703) 506-7667
Fax: (703) 506-3266
E-mail: ateitelbaum@homeopathycenter.org

Parent Organization Information
(This information is not available)

Now you're ready to purchase a Professional or Organizational Membership.

STEP 3: Purchasing a Professional or Organizational Membership

a. Remain logged in and select **NCH Store** from the navigation menu on the left of the screen.

Welcome Page
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My Profile
Member Directory
Professional and Organizational Directory
Homeopathy Today Online Archives
Materia Medica & Repertory Database
Webinar Archive
NCH eNewsletters Archive

Online Store

- Ms. Alison Teitelbaum - Regular, Expires 2/28/2014

[View Memberships](#) [\[Logout\]](#)

Select Customer

Our records indicate that you are an individual able to purchase on behalf of one or more organization. Please specify using the drop down arrow if this purchase is for your organization or you personally.

Customer

* Shop For:

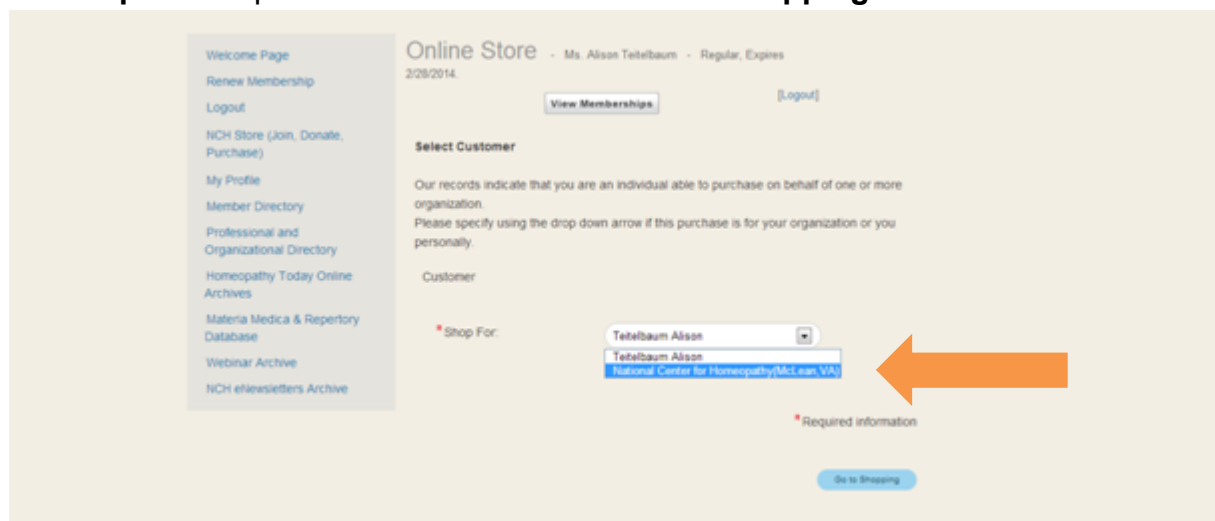
* Required information

[Go to Shopping](#)

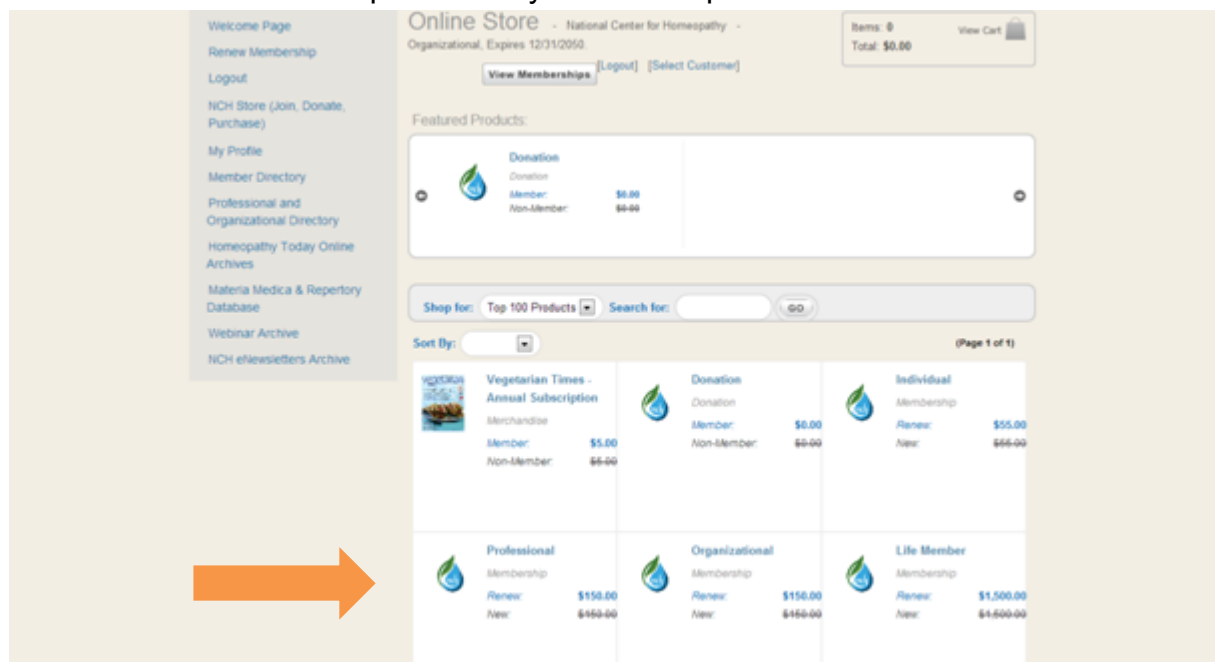


If you already have an Individual Membership with NCH, please contact the NCH office at 703-506-7667 to transfer your Individual membership to a Professional or Organizational Membership. If you do not have a current Individual membership, continue to STEP 3b. *Not sure if you're a current individual member?* Current individual memberships will be displayed at the top of the page while you are in the NCH Store.

b. In the **Select Customer** section, select your Professional or Organizational account from the **Shop For** dropdown menu. Then select **Go to Shopping**.



c. Choose the membership item that you'd like to purchase from the NCH Store



e. Select Add to Cart

Membership Details
Professional [← Continue Shopping](#) [Add to Cart +](#)

Select from the available dues rates for this membership.
Dues Rate: **Professional Dues Rate - US**
\$150.00 \$450.00

Enter Membership Information:
This is an Anniversary based Membership

Effective Date: 3/1/2014
Expiration Date: 2/26/2015
Referred By:
Membership Term: 12 Months

Would You Like To Make A Donation?
If yes, please select a donation from the list below:
Donations:

[← Continue Shopping](#) [Add to Cart +](#)

f. Select Proceed to Checkout

Online Store - National Center for Homeopathy - Organizational,
Expires 12/31/2050
[View Memberships](#) [\[Logout\]](#) [\[Select Customer\]](#)

Individual and Organization Shopping Carts are viewed and checked out separately. Click "Select Customer" at the top right of this screen to toggle your Shopping Cart view.

Shopping Cart

[Update Cart](#) [Empty Cart](#) [← Continue Shopping](#) [Proceed to Checkout →](#)

Source Code: [Click on the \[X\] to remove item from your shopping cart.](#)

Remove	Item	Quantity	Item Price	Price
<input type="checkbox"/>	Professional Membership	<input type="text" value="1"/>	\$150.00	\$150.00
Subtotal				\$150.00

Discount Code: [Apply Discount](#)

[Update Cart](#) [Empty Cart](#) [← Continue Shopping](#) [Proceed to Checkout →](#)

g. Enter your Payment Information and select **Purchase Now**

Purchase Details
Please review the information below and submit your purchase by clicking on the purchase now button.

Billing Address
National Center for Homeopathy
1760 Old Meadow Road
Suite 500
McLean VA 22102
United States
☎ (703) 506-7667
✉ info@nationalcenterforhomeopathy.org

Change

E-mail and Social Confirmations

Send a confirmation email to the organization's primary email address:
info@nationalcenterforhomeopathy.org

Send a copy of the confirmation e-mail to an additional e-mail address:
ateitelbaum@homeopathycenter.org

Send a confirmation e-mail to an additional e-mail address:

Purchase Summary

	Items in Cart
Current Purchases:	\$150.00
Taxes:	\$0.00
Shipping:	\$0.00
Total:	\$150.00

Payment Information

Payment Information:

Card Type:

Credit/Debit:

Card Number:

Credit Card ID:

Card Expiration Date:

Cardholder's Name:

This is a Corporate Card

[Back to Cart](#) [Purchase Now](#)

After selecting **Purchase Now** you will receive a receipt via email for your purchase (if you haven't opted out of this email) and will immediately be able to start accessing your membership benefits and your Professional or Organizational profile will immediately appear in the Professional and Organizational Directory.

If you have any questions or issues with this process, please contact us at 703-506-7667 or info@homeopathycenter.org.